

## **Privacy policy application**

The protection of your personal data is very important to us. Therefore, we inform you below about the collection, processing and use of your data in the context of the online application.

### **I. Data collection**

In the course of your online application, we will collect and process the following personal application data from you ("application data"):

- Name, first name
- Your address
- Your telephone number
- e-mail address
- Application documents (letter of application, curriculum vitae, references, certificates, etc.)

### **II. Purpose of data collection and transfer**

The collection and processing of your personal application data is solely for the purpose of filling vacancies within our group of companies of the Böllinghaus Steel Group. Your data will be forwarded to the internal departments and specialist departments of our group of companies responsible for the specific application procedure.

Your application data will not be used for any other purpose or passed on to third parties.

### **III. Retention period for application data**

If your application for a specific position is rejected, we will delete your data after six months at the latest. This does not apply if legal regulations prevent deletion or if further storage is necessary for the purpose of providing evidence. If you agree that we may also use your application data for other possible positions within the group of companies, we will not automatically delete your data.

You can revoke your consent to the processing of your application data at any time (by e-mail to [recruiting@boellinghaus-steel.com](mailto:recruiting@boellinghaus-steel.com) or to the contact details given in the imprint). In this case, we will delete your data.

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#### **IV. Storage for future job advertisements**

If we are not currently able to offer you a current vacancy, but believe on the basis of your profile that your application may be of interest for future vacancies, we will store your application data for twelve months, provided you expressly consent to such storage and use.

#### **V. Data security**

We have appropriate technical and organisational security mechanisms in place to protect your application data from manipulation and unauthorised access. In particular, the transmission of your online application is encrypted in accordance with the currently recognised state of the art.

#### **VI. General data protection information**

Further information can be found in our general data protection statement:

<https://www.boellinghaus-steel.com/contact-us/privacy-policy.html>

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